

F. No. A-42013(16)/9/2018-AA (E-9043875)

Government of India

Ministry of Housing & Urban Affairs

(AA Section)

Room No. 220-A, 'C' Wing
Nirman Bhawan, New Delhi-110011

Dated: 02nd Aug, 2018

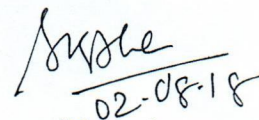
OFFICE MEMORANDUM

Sub: Selection for the post of Director (Technical) in Hindustan Prefab Ltd., (HPL), a schedule 'C' CPSE.

The undersigned is directed to enclose herewith a circular dated 24.07.2018 pertaining to fill up a post of Director(Technical) in Hindustan Prefab Limited, a schedule "C" CPSE under this Ministry, received from Public Enterprises Selection Board (PESB) for information and necessary action.

2. The last date of receipt of application in PESB is **13.09.2018**.

Encl. As above.


02-08-18

(Sanjeet Kumar Bhagat)

Under Secretary to the Govt. of India

Telefax: 23062910

- i.) All Director(s)/Deputy Secretary(ies) & equivalent level officers of MoH&UA, Nirman Bhawan, New Delhi.
- ii.) CMD, HUDCO & CMD, HPL.
- iii.) Executive Director (BMTPC).
- iv.) Chief Executive Officer (CGEWHO).

Copy to:-

- i) SO (IT) Cell, Mo H&UA (with request to upload the O.M. along with enclosures on the notice board of E-office, MoH&UA ~~Website~~)
- ii) US (PS), MoH&UA with request to circulate vacancy circular in NBCC.

भारत सरकार / Government of India

कार्मिक एवं प्रशिक्षण विभाग / Department of Personnel & Training

लोक उद्यम चयन बोर्ड / Public Enterprises Selection Board



ब्लॉक संख्या 14, सी जी ओ कॉम्प्लेक्स, लोदी रोड
Block No.14, C.G.O. Complex, Lodhi Road
नई दिल्ली / New Delhi - 110003,
दिनांकित / Dated: 24 July, 2018

Subject: Selection for the post of Director (Technical), Hindustan Prefab Limited, a schedule 'C' CPSE

The Public Enterprises Selection Board (PESB) is seeking qualified candidates for the post of Director (Technical), Hindustan Prefab Limited, a schedule 'C' CPSE, the scale of pay of the post being Rs. 51,300-73,000/-. A copy of the job description for the post is enclosed.

4. It is requested that names of all candidates seniority-wise for the said post along with their applications, in the prescribed format, duly verified may kindly be forwarded so as to reach the PESB by 15.00 hours on **13st September, 2018**. The applications of all candidates are to be addressed to Ms. Kimbuong Kipgen, Secretary (PESB), Room No. 523, Public Enterprises Bhawan, Block No. 14, CGO Complex, Lodhi Road, New Delhi. It is also requested that advance action may be taken to keep the ACRs for last 10 years of the candidates ready along with their latest vigilance profile [(i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when the selection meeting is scheduled. It is further requested that the vacancy for the post may also be uploaded on the website of the Ministry/Department for wider publicity.

5. If the relevant details are not received within the stipulated time, it will be assumed that there are no applications received to be sponsored for the post.

Encl.: As above

Jacob
24/7/18
(सी ए जैकब/C A JACOB)

उप सचिव, भारत सरकार
Deputy Secretary to the Govt. of India
24362936

Sery (H&UA) - In mtg
AS(H) - AS(D&C) - L/O
AS(H) - AS(D&C) - L/O
AS(H) - AS(D&C) - L/O

Ministry of Housing and Urban Affairs
(Shri Durga Shanker Mishra, Secretary)
Nirman Bhawan, Maulana Azad Road,
New Delhi -110011.

US (AA)
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not for us.
for AA Section
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HPL. PL.
send to them
PS

No. : 7/56/2018-PESB

भारत सरकार
Government of India
कार्मिक एवं प्रशिक्षण विभाग
Department of Personnel & Training
(लोक उद्यम चयन बोर्ड)
(Public Enterprises Selection Board)

ब्लॉक संख्या 14, सी.जी.ओ. कॉम्प्लेक्स, लोदी रोड
Block No.14, C.G.O. Complex, Lodhi Road
नई दिल्ली / New Delhi- 110003

सी. पी. एस. ई का नाम NAME OF THE CPSE	: Hindustan Prefab Limited (HPL)
पद का नाम NAME OF THE POST	: Director(Technical)
रिक्ति की तारीख DATE OF VACANCY	: 26/02/2018
सी. पी. एस. ई की अनुसूची SCHEDULE OF THE CPSE	: Schedule C
पद का वेतनमान SCALE OF THE POST	: Rs. 51300-73000

I. COMPANY PROFILE

Hindustan Prefab Limited (PFL) started functioning as Departmental Enterprise under the then Ministry of Works & Housing in 1948 to cater to the needs of Housing of displaced people West Pakistan. It was subsequently registered under the Companies Act 1913 on 27.1.1953 in the name of Hindustan Housing Factory Limited (HHF Ltd) and became of Central Public Sector Enterprise on 16th August, 1955 under the Ministry of Housing & Urban Poverty Alleviation. The name of the organization has been changed to Hindustan Prefab Limited(HPL) in the year 1978. It is pioneer organization in the field of Prefab Manufacturing, Construction, Design, Project Management Consultancy, Third Party Quality Assurance etc.,

Its Registered and Corporate offices are at Jangpura, New Delhi.

The authorised and paid up share capital of the Company were Rs. 138 crore and Rs. 134.77 crore respectively as on 31.03.2018.

The shareholding of the Government of India in the company is 100%. ✓

II. JOB DESCRIPTION AND RESPONSIBILITIES

Director (Technical) is a member of the Board of Directors and reports to Chariman and Managing Director. He manages and controls all the technical matters related to all projects with special emphasis on contract administration and managing the contractors, suppliers/procurement vendors etc. apart from supervising other establishment matter. He is required to discharge statutory and corporate responsibility for efficient and profitable operations of the company.

III. ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 58 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
40	2 years of residual service as on the date of vacancy w.r.t. the date of superannuation.	40	3 years of residual service as on the date of vacancy w.r.t. the date of superannuation.

2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the followings:-

- Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- Central Government including the Armed Forces of the Union and All India Services;
- State Public Sector Enterprise (SPSE) where the annual turnover is ***Rs 500 crore or more**;
- Private Sector in company where the annual turnover is ***Rs 500 crore or more**.

(* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

3. QUALIFICATION:

The applicant should be an Engineering graduate preferably in Civil Engineering from a recognized University/ Institute with good academic record.

Post Graduate qualifications such as M.Tech/MBA is desirable.

4. EXPERIENCE:

The applicant should possess adequate technical/operational experience at a senior level in an organization of repute, out of which at least five years during the last ten years, should have been in contract management/project management/prefab construction.

5. PAY SCALE/ RANK/ LEVEL:

The minimum length of service required in the eligible scale/rank/level will be one year for internal candidates, and two years for others as on the date of vacancy.

(a) Applicants from CPSEs should be working in the following or a higher pay scale:

Eligible Scale of Pay

- Rs. 5550-6870 (IDA) Pre 01/01/1992
- Rs. 7500-9900 (IDA) Post 01/01/1992
- Rs. 17500-22300 (IDA) Post 01/01/1997
- Rs. 36600-62000 (IDA) Post 01/01/2007
- Rs. 12000-16500 (CDA) Pre-revised
- Rs. 15600-39100 + GP 7600 (CDA)

(b)

(i) Applicants from Central Govt. / All India Services should be holding a post of the level of Deputy Secretary in Govt. of India or carrying equivalent scale of pay.

(ii) Applicants from the Armed forces of the Union should be holding a post of the level of Colonel in the Army or equivalent rank in Navy/Air Force.

(c)

Applicants from State Public Sector Enterprises/ Private Sector should be working at Board level position or at least a post of the level immediately below the Board level.

6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS

Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

IV. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or upto the date of superannation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS

All applicants should send their applications as per the format .

1. The applicants should submit their applications through proper channel as follows:

- (a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority;
- (b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;
- (c) Below Board level in CPSE: through the concerned CPSE;
- (d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;
- (e) Below Board level in SPSE: through the concerned SPSE.
- (f) Private Sector: directly to the PESB.

2. Applicants from Private Sector must submit the following documents along with the application form:

- (a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised (please provide URL or attach/enclose copies);
- (b) Whether the company is listed or not; if yes, the documentary proof (please provide URL or attach/enclose copies);
- (c) Evidence of working at Board level or at least a post of the level immediately below the Board level;
- (d) Self-attested copies of documents in support of age and qualifications;
- (e) Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government/Armed Forces of the Union/ All India Services

- (a) The appointment is on immediate absorption basis.
- (b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE

- a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
- b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. For candidates from SPSE/ Private Sector

- a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

VII. THE APPLICANTS CAN EITHER

(a) fill up the Application Form online against this Job Description on the website of PESB - <http://pesbonline.gov.in/> and thereafter forward it online, as specified in para V(1);

Or

(b) fill up the Application Form online against this Job Description on the website of PESB - <http://pesbonline.gov.in/>, take a printout and send it offline, as specified in para V(1).

13.09.2018

Last time/date of receipt of complete application duly forwarded to PESB is by 15.00 hours on *****. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Board reserves the right to shortlist applicants for interview.

Applications are to be addressed to

Smt Kimbuong Kipgen
Secretary,
Public Enterprises Selection Board, Public Enterprises Bhawan,
Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.

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